

**Minutes: LSLID Board Meeting – October 6, 2022 at 6 PM**  
**Via Zoom Conference Call with viewing option at Scandia Valley Town Hall**

Attendees: Rick Rosar (Chair) Bob Koll (Vice-Chair), Fred Comb (Treasurer/Finance), Bob Ingle (Director), Pat Tvedt (Director) and Cindy Kevern (Administrator). Two audience members attended.

**1. Welcome**

Rick Rosar opened the meeting by welcoming Board members and the audience. Each Board member introduced themselves and noted their location. Rick welcomed Pat Tvedt onto the Board as its newest director and also extended thanks to Tim Rice for his dedication and service on the Board.

Rick noted that the audience would be able to ask questions at the end of the meeting by raising their hand through Zoom or by letting the Board member know at Scandia Valley Town Hall. He also noted that after they are recognized by the Chair, each audience member will be limited to one-minute period for comments. Rick asked all to mute cell phones.

**2. Minutes of Board Meeting**

Rick Rosar reviewed the minutes from the May 16, 2022, Board meeting. He stated that Board Members have had a chance to review them, and they have been posted to the website. Rick Rosar asked for a motion to approve. Fred made the motion and Bob Koll seconded. Rick called for a Roll Call Vote.

Fred Comb	Yes
Bob Koll	Yes
Bob Ingle	Yes
Pat Tvedt	Yes
Rick Rosar	Yes

**3. Treasurer's Report**

Fred Comb reviewed the Treasurers report as of September 30, 2022. Fred reported on the current revenues and expenses. Rick Rosar asked for a motion to approve. Rick made the motion and Bob I seconded. Rick called for a Roll Call Vote.

Fred Comb	Yes
Bob Koll	Yes
Bob Ingle	Yes
Pat Tvedt	Yes
Rick Rosar	Yes

**4. LID Annual Meeting and Voting**

Cindy noted that SBS was used again for the voting process, and it went very smoothly with 211 Property owners voting. Cindy discussed the voting results noting that all 4 budget items were approved, and the One permanent residency Director seat will be filled by Pat Tvedt and the Two seasonal residency seats will be filled by Rick Rosar and Fred Comb. Cindy noted that according to the Establishment Order, newly elected directors took office on September 28, 2022, which is 4 weeks after the election. The vote results have been posted to the website and an update was emailed to newsletter subscribers.

Cindy also noted that the online meeting format went well with Board members Bob Ingle and Bob Koll attending at the Scandia Valley town Hall. A recording and the PowerPoints from the meeting have been posted to the website. She noted that after the meeting the Board received many thanks for their work. Emails were read with many positive comments.

## 5. 2022/2023 Board Officer and Committee Assignments

Rick Rosar stated that following the Annual Meeting, and with the addition of a new Director, the Board needs to review and update Officer positions. He moved the following Officer assignments:

- Chair – Rick Rosar
- Vice-Chair – Bob Koll
- Administration/Secretary – Bob Ingle
- Finance/Treasurer – Fred Comb
- Director – Pat Tvedt

Bob Koll seconded the motion. Rick called for a Roll Call Vote.

Fred Comb	Yes
Bob Koll	Yes
Bob Ingle	Yes
Pat Tvedt	Yes
Rick Rosar	Yes

Rick also noted that with the work ahead and change in Directors on the Board it is a good time to re-establish committee assignments which he suggested as:

### Committees

High-Water Project	Rick Rosar, Bob Ingle
High Water Project Oversight and Finance	Rick Rosar, Pat Tvedt
Bonding/Financing	Fred Comb, Pat Tvedt
429 Process	Bob Ingle, Pat Tvedt
Grants – Flood Mitigation	Fred Comb, Rick Rosar
Research of New Grants	Rick Rosar, Bob Koll
Legislation	Rick Rosar, Bob Koll
Communications	Bob Koll, Bob Ingle, Pat Tvedt
Bylaws	Fred Comb, Rick Rosar
AIS – Control and Management. Morrison County AIS Partnership Grant Program; Ambassador Program	Rick Rosar, Bob Koll, Pat Tvedt
Legal Liaison, Insurance	Rick Rosar, Fred Comb

Administrator/Project Manager	Cindy KeVERN
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Rick also noted that LID Member Volunteers will be added to committees as needed. The Board Assignments will be posted on the website.

Rick Rosar asked for a motion to approve the officers and committee assignments. Rick made the motion and Bob Koll seconded. Rick called for a Roll Call Vote.

Fred Comb	Yes
Bob Koll	Yes
Bob Ingle	Yes
Pat Tvedt	Yes
Rick Rosar	Yes

## 6. 2023 Meeting Schedule

Rick noted that the LID Board has previously established a Board Schedule with 4 regular meetings per year. These meetings include one each in the Fall, Winter, Spring, and the Annual Meeting in August. Today's meeting will be considered the Fall meeting. After discussing dates with the Board members, the dates for the Winter and Spring Meetings will be on Tuesday, January 10, 2023, at 6 PM and on Monday, May 15, 2023, at 6 PM. The Annual Meeting will be held on August 26, 2023, time to be determined.

Rick also noted that Special meetings may be held as needed and will be pre-announced on the LID website. Meeting Notes are posted on the LID website. The Meeting Schedule will also be posted to the website.

Rick Rosar asked for a motion to approve the Meeting Schedule. Fred made the motion and Pat seconded. Rick called for a Roll Call Vote.

Fred Comb	Yes
Bob Koll	Yes
Bob Ingle	Yes
Pat Tvedt	Yes
Rick Rosar	Yes

## 7. Director Oath

Rick Rosar noted that the establishment order requires that each director sign an Oath. Rick stated that Bob Ingle will be collecting the signed forms from each Director, and he will file them with Morrison County.

## 8. County Board Meeting Presentation

Cindy Kevern reported that the LID's annual report was presented to the Morrison County Board on October 4th. The Morrison County Board approved the LID's 2023 Vote 1, 2, and 3 budget items at the Board Meeting. The Annual report will be posted to the website. Rick complimented Cindy as did the board for her presentations for Morrison County.

## 9. High Water Project Update

Rick and Cindy provided a review of the High-Water Project:

- As we have previously reported we have recently received approved permits from the DNR, MN DOT and Morrison County for the project.
- We are continuing to work with a couple of landowners regarding finalizing agreements with landowners near the lake.
- Bi-monthly meetings with the local DNR have been held to keep them informed of the project and to provide detailed project information, to seek input and to inquire on technical questions.
- Houston Engineering has also worked on design tasks as required for modification required by the agencies and landowners.

**Next project steps include:**

- Houston Engineering will be working to develop construction plans to include the final design of key project features including hydraulic features, AIS filtration, forcemain pipe and outlet, drainage system and lake inlet. Houston will also explore cost savings and ways to mitigate long lead times on materials.
- Finalize easements; finalize any remaining approvals from key agencies.
- Other tasks include continued outreach with landowners, agencies, and the public.
- Upon completion of the above tasks, the project will be ready for developing bid and contract documents, issuing bids, and selecting the contractor for construction.
- There will also be planning required in preparation for the 429 Hearing to determine the methodology and maximum amounts for the charges and assessments for the project. It is anticipated that the 429 hearing may be held in the Winter of 2022/2023.

The next steps include continued work by Houston Engineering for Task 5B for finalizing plans, bidding, permitting, 429 process and right of way. These tasks include coordination for geotechnical evaluation, revising plans for right of way, developing final plans and design documents, coordinating the bidding process, continued outreach, assistance with the 429 process, finalizing any required permits and project management. To complete task 5B, Rick Rosar will work with Houston Engineering to negotiate a Task work order to complete the work in this task item.

Fred made a motion to authorize Rick Rosar to negotiate Task work order 5B with Houston Engineering to complete the finalization of plans, bidding, permitting, right of way and the 429 process. Bob I. seconded the motion. Rick Rosar called for a Roll Call vote.

Fred Comb	Yes
Bob Koll	Yes
Bob Ingle	Yes
Pat Tvedt	Yes
Rick Rosar	Yes

**10. Other Business**

Rick noted that we are still hopeful that if a bonding bill is passed at some point that Lake Shamineau will receive funding.

**11. Audience Questions and Comments –**

Rick Rosar opened it up for comments or questions from the audience. He noted that participants should use the chat feature, wait to be recognized and limit their time for comments and questions to 1 minute.

a. Following is a summary of the Comments and Questions:

- An audience member inquired about the timeline for the project and when the construction will start. The Board responded that that current timeline includes starting construction in the spring/summer 2023.
- Bob Ingle complimented Cindy on her presentation to the Morrison County Board. He also complimented Mike LeMieur for his help and support of our efforts.

**12. Motion to Adjourn**

Rick Rosar made a motion to adjourn and Pat Tvedt seconded the motion. The Meeting adjourned at 6:38 PM.

Notes Submitted by: Bob Ingle